

Members present: Kevin M. McCormick Michael J. Kittredge, Jr.
Christopher A. Rucho Siobhan M. Bohnson
John W. Hadley

Mr. McCormick convened the meeting at 7:00 p.m. and congratulated Mr. Rucho for being re-elected to the Board.

Read and Acceptance of Minutes from Previous Meeting

Motion Mr. Kittredge to approve the regular session meeting minutes from May 19, 2014, seconded by Mr. Hadley, all in favor.

Motion Mr. Kittredge to approve the executive session meeting minutes from May 19, 2014, seconded by Mr. Hadley, all in favor.

Motion Mr. Kittredge to approve the regular session meeting minutes from May 21, 2014, seconded by Mr. Hadley. Mr. Rucho requested that the letter sent to the Board, the School Superintendent and the Parks from 5 residents be included in the meeting minutes. He asked for the emails to all be included, which they were, and he also mentioned this letter. Vote on the motion to approve the minutes with the inclusion of the letter requested by Mr. Rucho, all in favor.

Motion Mr. Kittredge to approve the regular session meeting minutes from May 28, 2014, seconded by Mr. Hadley, all in favor.

Board Reorganization – Board of Selectmen & Board of Sewer Commissioners

Motion Mr. Hadley to have Mr. McCormick serve as Chairman, seconded by Mr. Kittredge, all in favor.

Motion Mr. Kittredge to have Mr. Hadley serve as Vice Chairman, seconded by Mr. Rucho, all in favor.

Motion Mr. Hadley to have Mr. Rucho serve as Clerk, seconded by Mr. Kittredge, all in favor.

Other Board Assignments (July 1, 2013 – June 3, 2014)

Motion Mr. Kittredge to accept the following changes to the Other Board Assignments:

1. Earth Removal Board – Mr. Hadley agreed to continue in this position.
 2. TWPC – Ms. Bohnson will replace Mr. Hadley
 3. Upper Blackstone Water Pollution Abatement District (alternate) – Mr. Kittredge will remain
 4. MBTA – Ms. Bohnson will replace Mr. McCormick
 5. Parks Facilities Committee – Mr. Rucho & Ms. Bohnson – Mr. Rucho will remain and Mr. Hadley will replace Ms. Bohnson
 6. MWRA – alternate Mr. McCormick will continue
 7. Affordable Housing Trust Board of Trustees Mr. Hadley will continue
 8. CMRPC alternate – Mr. McCormick – will remain
 9. Bylaws Committee – Mr. McCormick (role of Chairman) will remain
 10. Economic Development Committee – Mr. Rucho will remain
 11. Municipal Buildings Committee – Mr. McCormick will remain
 12. Transportation Cmte. ex officio – Mr. McCormick will remain
- seconded by Mr. Rucho, all in favor.

Mr. Gaumond thanked Mr. Hadley for his participation on the Town-wide Planning Committee, welcomed Ms. Bohnson and noted that the Committee meets the first Tuesday of each

month.

Parks Commission & Naming Committee – Discussion on Policy for Naming Town Properties

Parks Commission Chairman, Steve Blake and members Gary Flynn and Jim Pedone joined with Naming Committee Chairman Bob O'Connell and members Pat Barrie and Deb Mattison to discuss the Board of Selectmen's Policy for Naming Town Properties. Mr. Gaumond explained that the Board heard the recommendation from the Naming Committee on a recent request to have a field named after an individual. The members of the Board asked the Parks Commission to talk about the matter further and then the Board had discussions about erecting monuments. Mr. McCormick explained that the discussion came up over the naming of the football field. As we only have one field to name and five fields left in town, it becomes very difficult to decide who gets the name. He got an idea from Mike Kane of The Banner. The Town of Clinton doesn't name a field they put up monuments or plaques. He noted that the pool was named after Joe Amello because he took care of it for over 40 years and the field was named after Dick Townsend because he was on the Parks Commission for so long. In this case we had a problem because the Naming Committee could not recommend a name. Mr. Rucho stated that what concerns him is this field is a multi-purpose field. Mr. Blake reports that his Committee discussed this, feels we are going to run out of fields and suggests a garden of honor, which could be part of the study they are doing for Goodale Park and we could make plaques. Mr. McCormick added that now, when a field or facility is named the person has to pay for the plaque. Mr. Blake suggested having it part of the study. Mr. Flynn asked how Clinton did this. Mr. Kane advised that the fields are still Fuller Field and Veterans Memorial Field. Flag poles were installed at the fields for a couple of coaches and if you meet certain criteria you would get a plaque.

Ms. Bohnson likes the name Garden of Honor and thinks it is a great idea. Mr. Blake does not want to discourage people from donating things. The Cranstons donated the flag pole and the Nylon family donated the dugout. Mr. Rucho asked if the plan would be that these request still go in front of the Naming Committee, or will we need to redo the Policy on Naming Town Properties. Ms. Barrie noted that we would need to make sure that they meet the criteria and have lived in town for ten years. She does not feel the Policy ends to be changed. Mr. Blake thinks it would be nice to put this inside a facility. Mr. McCormick suggested a review of the policy. Mr. O'Connell added that his Committee look at their responsibility as to the appropriateness of the name and that was one struggle they had with the football field. Both candidates were appropriate and it was not as easy as the flag pole. Ms. Barrie feels the policy should be changed to open it up as they could get a lot of names coming in.

Mr. McCormick suggested not naming anything until after the study of the parks. Mr. Pedone believes that as soon as you open it up there will be an endless possibility of names. Mr. Rucho recommended the Parks Commission and the Naming Committee go back and discuss this and then return for a discussion with this Board so we can get this going. Mr. O'Connell noted that the names presented to them, they felt more than confident that those people should be recognized and it should be up to those people who manage that asset of the town. Having to pick one over the other while they were so qualified was difficult. Mr. Rucho thinks we should include this on a future agenda. Mr. Blake asked if we would be responsible for purchasing the plaque. Mr. McCormick advised that the applicant would be responsible for that. Mr. Blake does not know how far we want to go with this and he thinks something like the plaques they do for Veterans, which are under glass. Mr. McCormick asked the Parks Commission to discuss this and return. Ms. Mattison noted that the O'Connor children came in to name something for the father because there was nothing at the school to name. Mr. Pedone noted that those decisions fall under the purview of the school. Mr. Blake suggested having Assabet build a cabinet. Mr. Rucho feels that a couple of years down the road he is sure he could talk with the

Carpentry Department. Mr. Blake suggested the area in back of the basketball court.

Mr. Pedone noted that typically when you name something after someone you tie it to a structure such as when the Library was named after Ann Marie Richardson, former librarian. They included naming a chair so that years from now when the library no longer exists, you will have the chair. Mr. McCormick noted that Joe Amello was the parks superintendent for over 30 years and he would like to see his name on something. It was on the pool and the pool was demolished. Ms. Bohannon is open to ideas and moving forward and doing something totally different. The Parks Commission will discuss the options and return to meet with the Board some time after summer.

Mr. Flynn questioned how far back you would go for names. Mr. Rucho explained that the name would still need to go in front of the Naming Committee and they could say no. It would have to fit the criteria and under the Policy it would still need to go to town meeting.

Mr. Gaumond explained that the policy speaks to town owned properties and you could create another policy on the Garden of Honor specific to those who are included in that. The naming of property is different than placing a name on a plaque and does not rise to the level of needing to go to town meeting.

Kathleen O'Connor Parker asked to read a statement and that it be included in the record. It reads as follows. My name is Kathleen O'Connor Parker. I am asking that this statement be included in the minutes of this Selectboard meeting. I wrote to the Naming Committee on behalf of myself and my four siblings on May 12, 2013 asking that the town field be named after our father, Carlton "Jake" O'Connor for his 35 years of service to the students and student athletes of the town. My husband and I attended the Naming Committee meeting a few months later at which time two other names were proposed in addition to Jake O'Connor. We were then told by the Naming Committee that the procedure when more than one name was submitted for consideration is that the Naming Committee would decide on a name to forward to the Selectboard. Months later my husband and I attended another Naming Committee meeting where another discussion was held regarding which name would be forwarded to the Selectboard but no decision was made at that time. After a number of months went by I contacted Mr. Gaumond, the Town Administrator, to ask where the situation stood. Mr. Gaumond told me that he would talk to the Naming Committee and if they could not come to a decision, he would bring the issue to the Selectboard. At this time, a year later, we have not been notified of any decision about this matter. I am including our original letter as well as letters from MIA, town residents and coaches who are in support of the field being named after Jake O'Connor. Thank you.

NEW BUSINESS

1. Demo of See, Click, Fix Program

Mr. Gaumond demonstrated our See, Click, Fix program. As our meeting is not being televised this evening, he may include a demo of this as part of his cable television program. The program allows you to report among other things, pot holes, missing street signs, road defects, parks issues, and graffiti. We were part of a Community Commonwealth Grant, which the City of Boston brought in, and it is funded through the grant process. We are very excited about this opportunity as it allows people to track non-emergency issues through their cell phones or the internet. It allows the town to respond to issues much quicker. You download the Commonwealth Connect app and from there you can enable your current location. If you are in another town that has this app, you can connect to their program and report issues as well. The app comes with google maps and after you click onto the issue you can take a picture of the problem or a video and then you hit submit. If you do not have the ability

to do this with your cell phone, you can go onto seeclickfix.com, enter the town and you can report the issue. You can add your email address and it will allow the system to send you a confirmation email about the problem. The problem is reported to the DPW Director and to Mr. Gaumond. The issue is logged into the system and assigned to someone to fix. If Mr. Gaumond logs into the system he could see all the problems that were reported. It is an exciting way of using technology and it will allow us to use data to figure how we are doing on this. Mr. Gaumond noted that it is not error free and he did have an issue, which he reported to them as they are tied into goggle maps.

TOWN ADMINISTRATOR'S UPDATE ON TOWN GOALS

Mr. Gaumond provided the Board with a power point update on the goals. He asked the Board to review the presentation, provide comment and vote to accept.

Goal #1 - Build a new Police Station: The Selectmen see the need for a new Police Station to be a critical need; both from a functional aspect as well as a safety aspect. The Board and FISP have reviewed previous studies and will seek funds to design a building. Mr. Gaumond will report back to the next FISP meeting with some ideas on how much it would cost to have the architect come up with a design. He did speak with one architect and he intends to bring something forward for October.

Goal #2 - Strengthen relationship with the Housing Authority, especially to develop senior housing. We did hold a public form back in February and we still need to set up a meeting to review strategies. He will schedule that after we move into our new building.

Goal #3 - Explore options for a senior center. The Selectmen and FISP met with the Council on Aging. We have already begun meeting with them to discuss strategies. They did outreach to other communities to discuss regionalizing and so far no one has an interest. Sterling has approved funds for a new center and Boylston was not open to this. At the last FISP meeting the Board discussed finding space in an existing building for a new senior center. He did draft an RFP and he will present it to the committee at the end of June.

Goal #4 - Improve business relations to attract new businesses and to support existing ones. On Monday night Mr. Gaumond met with the Economic Development Task Force and he did speak with them about the ideas we feel we should put on the radar screen. They include work with MASSDOT and our state legislators to talk about sidewalk improvements on Rte. 12, identify vacant properties in the Industrial Park and assist in the marketing of these properties, develop an informational sheet highlighting the strengths of the town, develop a welcome packet for new businesses, work to establish façade grants for building improvements, consider the adoption of 43D Permitting in West Boylston and consider joining the Wachusett Chamber of Commerce. He asked if there are any other items the Board feels we should be working on.

Mr. Hadley asked about giving tax breaks to people who upgrade their properties with a facade grant. Mr. Gaumond advised that businesses could request a TIF which is through town meeting. The town could approve temporary tax incentives. Mr. Hadley would like to offer something to businesses along Route 12 who might want to improve their properties. Mr. Gaumond suggested a facade project and the town could have a private/public partnership on that.

Mr. McCormick feels we should look at the bylaws, especially the Site Plan Review Bylaw. Mr. Hadley advised that they talk about that and the 43D permitting process. Mr. McCormick noted that the bylaws used to say if you add 14 parking spaces and now it is if you have 14 parking spaces. Maybe it would make it easier for somebody to make improvements. Mr. Kittredge added that when we had the West Boylston Business Association we used to meet once a year and every business would come in and give you their complaints. Mr. Rucho advised that the EDTF has been trying to encourage

the businesses to start an association because we want to hear from them. Mr. Hadley has met with everybody and they will not do it. Mr. Kittredge suggested the Board doing that in the new town hall. Mr. McCormick believes it is a timing thing. Mr. Rucho noted that the EDTF has held meetings, sent letter and knocked on doors. They had two meetings and very poor attendance. Mr. Kittredge offered to work on that. Mr. Hadley feels the biggest thing is to get email addresses.

Goal #5 - Explore financial management options. One of the three solutions is that we would hire our own Town Accountant. We are going through the wage and classification process and we are including a position in our plan so if we choose that option we are ready to go. Mr. Gaumond agrees that we cannot lose sight of that issue. The Board is fine with the goals and offered no comment or questions.

NEW BUSINESS (cont.)

2. Discussion regarding Capital Purchases

This item will be passed over and scheduled when the DPW Director is able to join us. Mr. Rucho stated that he only question he has was he heard the truck was ordered and delivered. Mr. Gaumond advised that it was and it was returned. Mr. Hadley asked for information about the previous truck and what was wrong with it.

3. Announce that Veterans' Service Officer Doug Horka intends to resign by July 31, 2014

Mr. Gaumond explained that Mr. Horka is planning a worldwide tour of the world and he feels badly about leaving the town for all that time without adequate service. He has enjoyed working for the town. Mr. McCormick asked if there would be any possibility of having an interim person deal with everything until he returns. Every agreed that Mr. Horka was extraordinarily dedicated and did a great job for the town. The position has been posted.

4. Concurrence on the following Town Administrator reappointments

Motion Mr. Rucho to concur with the following Town Administrator appointments: Veterans Agent: Douglas L. Horka, July 1, 2014 – July 31, 2014, Animal Control Officer: Charles Witkus, 1 yr., Assist. Animal Control Off.: Steven Jones, 1 yr., Conservation Cmsn. Associate Member: David Eckhardt, 3 yrs. , Finance Director: Michael Daley, 1 yr., Town Accountant: Leslie Guertin, 1 yr., Assist. Town Acct: Todd K. Hassett, 1 yr., Town-Wide Planning Cmte: Richard Simmarano & JoAnne Dunne, 3yr., Open Space Implementation Cmte: Gary Flynn, Barbara Wyatt, Brenda Bowman, Raymond DeSanti, 1 yr., Community Preservation Cmte: Beverly Goodale, Hist. Cmsn., Steven Blake, Parks and Patricia Halpin, 3 yr., seconded by Mr. Kittredge, all in favor.

5. Consider the following Board of Selectmen reappointments:

Motion Mr. Kittredge to appoint the following positions: Personnel Board: Richard J. McCarthy, 3 yrs., Finance Committee: David Eckhardt, James Marinelli & E. Pete Murphy, 3 yrs. and Affordable Housing Trust: Anna Marie Kraemer, 2 yrs., seconded by Mr. Rucho, all in favor.

6. Concurrence on the appointment of the following special police officers to be used for detail assignments for the period of July 1, 2014 through June 30, 2015 at a rate of \$42.00 an hour Boylston Police - James R. Conway, Jr., Russell N. Parker, Robert C. Thomas, Jr., Mark L. Shepard and Jared B. Piche

Clinton Police - William Kamataris, Francis D. Baird, John H. Moran, Michael J. Fazio, Miguel Martinez, Michael J. Welch, James A. Hisman, Paul P. Silvester, Jr., Karl W. Schmidt, Robert E. Champagne, Richard B. Welch, James M. McNamara, Jr., George D. Martinez, Joseph H. Downing, Jeffrey J. Frisch, Brian W. Coyne, Edward J. Jeffrey, Jr., Christopher M. Cornelius, Kevin J. West, Michael Frick, Jeffrey O'Toole, Brendan M. O'Malley, Christopher R. Willoughby, Jeffrey R. Notaro, and Michael J. Fazio, Jr.

Lancaster Police - Edwin Burgwinkel, John T. McNally, Everett L. Moody, James A. McNamara, Patrick Mortimer, Gary Henderson, Andrew Shaw, Fred Hatstat and Patrick Hazelrigg
Rutland Police - Troy Chauvin, Thomas Downey, John Foster, Ronald Friberg, Chris Giglio, Diane Herzig, Travis McCauley, Nicholas A. Monaco, John Songy and Donald Haapakoski

Sterling - Paul Constantino, Sean Gaudette and Peter Levesque

West Boylston - Mark Morrissey

Holden - David Armstrong, Timothy Regele, Richard Horrigan, Christopher Noyes, Timothy Sherblom, Christopher Carey, Michael Braley, Michael Joslyn, Ray Sherbourne, Gregg Sculthorpe, Jonathan Santimore, Todd Ventres, Adam Porcaro, Jonathan Bourget, Jason Consiglio, Robert Murray, Tammy Foy, Christopher Meservey, David Anderson and Mark Kent

Motion Mr. Rucho to concur with the appointments, seconded by Ms. Bohnson, all in favor.

7. Concurrence on the appointment of Kathy Fahy, 6 Delmar Drive to the Solid Waste Advisory Committee effective June 5, 2014 for a term to expire on April 30, 2017

Motion Mr. Kittredge to concur with the appointment, seconded by Mr. Rucho, all in favor.

8. Concurrence on the appointment of Michael Ricci, Southbridge, MA as Assistant Wiring Inspector effective May 1, 2014 for a term to expire on April 30, 2015 at a rate of \$25.00 per inspection

Motion Mr. Rucho to concur with the appointment, seconded by Ms. Bohnson, all in favor.

Mr. Kittredge questioned how often this gentleman will be in town. Mr. Gaumond advised that it would be rarely and only in an emergency situation.

9. Request for year-end budget adjustment in the amount of \$700 from Group Health Insurance Premiums to Computer Capital Outlay

Mr. Gaumond advised that we need to replace a computer in benefits administration. What is currently being used is a hand me down and we would like to use some benefit money we will not need to make this purchase.

Motion Mr. Hadley to approve the transfer request, seconded by Mr. Kittredge, all in favor.

10. Review information from the Historical Commission regarding the presentation of the Boston Post Cane to Hilda A. Robinson and designate member/members to attend presentation on June 11th at 10:30 in the library of the Oakdale Rehabilitation and Skilled Care Center

Mr. McCormick offered to attend and represent the Board.

11. Consider signing Regulatory Agreement for Angell Brook Village

Mr. Gaumond noted that some of the longer serving members on the Board will remember that the Board had an agreement with Angell Brook for the creation of two affordable units. Town Counsel has reviewed the Regulatory Agreement and approved it as to form and recommends the Board accept and approve the Agreement. We will send the document to DHCD to add two units of affordable housing to our inventory.

Motion Mr. Hadley for the Board to sign the Regulatory Agreement for Angell Brook Village, seconded by Mr. Kittredge, all in favor.

12. Consider accepting a donation in the amount of \$100 for the Bandstand Fund in memory of Marino Morazzini on behalf of the town

Motion Mr. Kittredge to accept the donation on behalf of the town, seconded by Mr. Hadley, all in favor. Mr. McCormick noted that Mr. Morazzini worked for the MLP for many years.

13. Consider accepting a donation in the amount of \$650 to the Council on Aging for building improvements on behalf of the town

Motion Mr. Rucho to accept the donation on behalf of the town, seconded by Ms. Bohnson, all in favor. Mr. Gaumond noted that the funds were from Republic Services our trash haulers.

14. Consider accepting a donation in the amount of \$750 for Celebrations to offset town expenses for Memorial Day Celebration on behalf of the town

Motion Mr. Kittredge to accept the donation on behalf of the town, seconded by Ms. Bohnson, all in favor. Republic Services also donated these funds.

15. Consider scheduling a Special Town Meeting

Mr. Gaumond has been working with ABM and at the last meeting he discussed the possibility of scheduling a Special Town Meeting to move forward with the RFQ. The Moderator and Town Clerk recommend July 14th at 7:00 p.m. The Board has the authority to add any other articles. We need 14 days to post the warrant and it will be a quick turnaround. Mr. Rucho is concerned that it is in the middle of the summer and we may have difficulty getting a quorum. Mr. Gaumond noted that the timing is important for the school projects. Since we will need to borrow money, Mr. McCormick suggested asking for money for the police station as well. Ms. Bohnson thinks when the school is involved people do come out although she understands a lot of people are not around in the summer. The Board agreed with the date.

Motion Mr. Hadley to schedule a Special Town Meeting on July 7, 2014, seconded by Mr. Kittredge, all in favor.

16. Acknowledge receipt of proposed Local Wetlands Bylaw

Mr. Hadley, who also serves on the Conservation Commission, reports that the problem the Commission has is they have no way to enforce or fine people and this bylaw will provide a process. This will be included on the October town meeting and the Board will vote to include it on the warrant at some point. Mr. Gaumond thanked the Conservation Commission for their work on this project.

17. Discussion about public forum on the Mixter property

Mr. Gaumond explained that over the past few months he has had many inquiries about the future use of the Mixter Property. There have been numerous suggestions on what the town should do with the property. Some think it should be sold, some think it could be used to develop affordable or market rate housing and others feel it should be used for passive or active recreation or a future municipal building. Before groups begin to move in any of these directions he feels the town should begin a conversation about this. Mr. Gaumond recommends the Board hold two forums on the proposed use of the property and suggested June 17th for the first session. The forum would be at town hall and provide an opportunity to get input from people. The Board is amenable to the idea.

Mr. Kittredge asked when the grass will be planted at the Mixter location. Mr. Gaumond will be in touch with the demolition contractor on that. Ms. Bohnson has a work commitment on the 17th.

18. Discussion regarding proposed sign on The Common

Mr. Gaumond has a couple of general quotes \$12,000 to \$15,000. Mr. Rucho shared a photo of a sign in Northboro. Mr. Gaumond distributed copies of the sign bylaw requirements as far as space. He would like the Board to tell him what they want so he can bring forth a quote. We have \$16,000 for the purchase; \$8,000 appropriated by the town and \$8,000 from the Municipal Light Plant. Mr. McCormick suggested getting a price for a 4x8 electronic sign and having Welcome to the Town of West Boylston with our seal on the top of the sign in smaller letters. Mr. Rucho would like more lines for messages and less space for Welcome to the Town of West Boylston. If the sign bylaw does not comply with the Sign Bylaw, Mr. McCormick suggested going for a Variance. Mr. Rucho does not want to use any materials from the existing sign. Mr. McCormick suggested going to other sign companies. Mr. Rucho would like a price for a sign 4x8 and 4x9, with 4x8 being the electronic portion of the sign. Ms. Bohnson suggested raising the sign as it often gets blocked due to snow. Mr. McCormick asked if it is a standard size, then make it 4x10 and do not cut it down.

19. Town Administrator Statement of Clarification regarding DPW discussion from previous meeting

Mr. Gaumond explained that there was some discussion in the meeting, which was not clear to the public at large. The Board did receive a request for information, however, at this meeting he would like to read the response to close the loop.

‘On two occasions glass could not be found “at the bottom of Goodale St.” DPW would gladly clean it up, as we have attempted, if the location is better explained, please.

a.As for hires, I acknowledge they should have been completed sooner, but other work demands have taken precedence for me, such as budget preparations and meetings, the May 1st EPA/DEP deadline of our Annual Stormwater Report, road assessments for our pavement management program and Chapter 90 implementation, and a dozen ongoing engineering projects for drainage improvements and traffic safety. These say nothing for tree work, sewer work, trash/recycling initiatives and fleet repairs/vehicle recalls for multiple Depts.

b.As mentioned last night, Siobhan, I plan to recommend two hires to Leon by tomorrow, for BoS consideration next week (5/21/14 agenda). We will appreciate your support.

c.As for the parade route, DPW supplied and staged barrels/cones/barricades for WBPD traffic control. Trash barrels, to my knowledge haven’t been placed along the route in the past. There are barrels at various locations in the Town Common and at the Parks, though. I’d be glad to bolster that service for future events to help people pick up after themselves.

d.As for monitoring conditions Townwide, I attend to things that are out of place ASAP against other priorities. Although I notice quite a bit on my own 7 days a week, I also rely on many other sets of eyes; I appreciate input from the public, so I can assign corrective measures promptly and by the appropriate priority. For instance, once DPW is notified about a pothole, we are obligated to fix it immediately/as soon as practical, or incur liability of sustained damages, say, a flat tire or other vehicle damage. Hypothetically, DPW would address a fallen branch on the roadside later, or provide recreational enjoyment later by fixing a tennis net at Woodland Park. DPW is always driven by a list of priorities; another example of which, is that we snow plow main roads first, and cul de sacs last during the winter, based primarily on the volumes of traffic served.

I hope my explanations are helpful and informative, and by no means – defensive. DPW in many ways

is the face of a community, because we preserve quality of life in our neighborhoods, and I take that very seriously in attempt to serve the Town as best as possible. Please let me know of any additional questions. Thank you, Anthony M. Sylvia, PE, Director of Public Works

Mr. Hadley asked if Mr. Sylvia hired someone yet. Mr. Gaumond advised that Mr. Sylvia brought forward a name and the person decided not to accept employment. He will be bringing forward another name. We have one open position; however, because we have flexibility in the DPW budget he did authorize Mr. Sylvia to fill that vacancy as soon as possible. Mr. Rucho thinks we should save the money for the part-time person because bringing somebody on in July is a waste of money. Mr. Gaumond thinks the DPW Director and the Parks Commission would like to have that person brought on now. Mr. McCormick stated that if the Parks Commission is asking for another person now, then it is for the parks. Mr. Rucho feels the Director of the DPW should make that decision and not a part-time board that gives suggestions. No one should be telling the parks person what they should be doing other than the Director of the DPW. Mr. McCormick noted that if the Parks Commission, at a meeting, decided they would like to get certain projects done and they went to the DPW Director and he said he couldn't get those projects done without another person, he thinks that is what is happening. He added that it is physically impossible for one man to do all the work in the parks. Mr. Rucho pointed out all the duties we don't perform at the parks during July. Mr. McCormick thinks we should hire a second full-time person for the parks and that way 90% of the problems we have with the parks would go away.

Mr. Hadley thinks the DPW Director's job is, if needed, take somebody else off a job and put them somewhere else. Mr. Rucho is concerned we have been waiting for months to hire the full-time employees. Mr. Hadley feels the DPW Director should be assigning jobs and if he doesn't have enough help, he should be telling the Board of Selectmen.

MEETINGS, INVITATIONS & ANNOUNCEMENTS

1.June 7th, 1:00 p.m. – Nolan Gauthier's Eagle Scout Court of Honor at Our Lady of Good Counsel Church

As of today, we did not receive a bio on the Eagle Scout candidate, which is used to develop the Proclamation presented by the Board. Both Mr. McCormick and Ms. Bohnson offered to attend the ceremony.

Ms. Bohnson offered to attend the Gold Award, which is being presented to a girl scout in town. She noted that it is the equivalent of the Eagle Award. She also attended the high school graduation and congratulated all the seniors.

FUTURE AGENDA ITEMS

Mr. Rucho stated that he had an occasion to be behind the DPW building and it is a mess. In addition, up at the pool there are lawn mowers with tarps on them and we need to clean it up. He would also like a public report on the Welcome to West Boylston sign, what happened to it, where it is, and when it is going to be repaired.

With no further business to come before the Board, motion Mr. Kittredge at 9:04 p.m. to adjourn, seconded by Mr. Hadley, all in favor.

MEETING

BOARD OF SELECTMEN

JUNE 4, 2014

Respectfully submitted,

Approved: June 18, 2014

Nancy E. Lucier, Municipal Assistant

Kevin M. McCormick, Chairman

John W. Hadley, Vice Chairman

Christopher A. Rucho, Clerk

Michael J. Kittredge, Jr., Selectman

Siobhan M. Bohnson, Selectman

June 4, 2014

My name is Kathleen O'Connor Parker.

I am asking that this statement be included in the minutes of this Select Board meeting.

I wrote to the Naming Committee on behalf of myself and my 4 siblings on May 13, 2013 asking that the Town Field be named after our father, Carlton "Jake" O'Connor for his 35 years of service to the students, student athletes and to the town.

My husband and I attended the Naming Committee meeting a few months later at which time two other names were proposed in addition to Jake O'Connor. We were then told by the Naming Committee that the procedure when more than one name was submitted for consideration is that the Naming Committee would decide on a name to forward to the Select Board.

Months later my husband and I attended another Naming Committee meeting where another discussion was held regarding which name would be forwarded to the Select Board but no decision was made at that time.

After a number of months went by I contacted Mr. Gaumond, the Town Administrator, to ask where the situation stood. Mr. Gaumond told me that he would talk to the Naming Committee and if they could not come to a decision, he would bring the issue to the Select Board. At this time, a year later, we have not been notified of any decision about this matter.

I am including our original letter as well as letters from the MIAA, town residents and coaches who are in support of the field being named after Jake O'Connor.

Thank you.

Kathleen O'Connor Parker

21 Reed St.

West Boylston, Ma. 01583

May 13, 2013

To the Board of Selectman,

I am writing to request that the board consider naming the West Boylston football field after Carlton (Jake) O'Connor. He has been involved in the town since 1957. He was on the original committee to develop the park in the 70's, which not only added the football field and track, but improved the whole park.

He served for many years on the Council for Aging in West Boylston.

He served in the West Boylston School system for 35 years in the capacities of teacher, coach, assistant principal, athletic director and ultimately as Principal of the High School. He was a positive influence on the lives of thousands of young people. His contributions were not limited to young people, as he became an inspiration and mentor to faculty and administrative colleagues throughout Central Massachusetts. He has received many awards for his service to the town and students including the Central Massachusetts Principal of the Year.

As the basketball coach he took teams to the Clark tournament in Worcester and then served on the Tournament Committee for many years.

He was a football official for over 30 years and holds the distinction of being the longest serving contributor to the MIAA and MSSPA. Upon receiving the Sherman A. Kinney Award in 2009 from the MIAA, Roger Bacon (Central Massachusetts Basketball Tournament Director) said, "Jake was an outstanding coach and school administrator... This award is well deserved as Jake is a legend in central Mass. He is loved by everyone and never a negative statement about Jake was spoken."

All five of his children attended and graduated from the West Boylston School system. We all ask this in our father's honor.

Sincerely,

A handwritten signature in cursive script that reads "Kathleen Parker".

Kathleen O'Connor Parker

Kevin O'Connor

Carol O'Connor Millett

Christine O'Connor Ohristo

Ann O'Connor Bruhn

informa

Informa USA, Inc.
One Research Drive
Westborough, MA 01581
Tel: (508) 614-1623
www.informa.com

September 26, 2013

Mr. Robert O'Connell, Naming Committee
127 Hartwell Street, Suite 100
West Boylston, MA 01583

RE: Naming of West Boylston Athletic Fields

Dear Mr O'Connell:

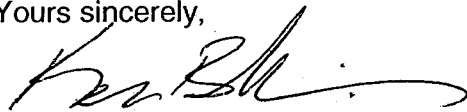
I am writing to recommend that West Boylston's newly renovated athletic fields be dedicated in the name of Carleton "Jake" O'Connor.

While no longer a town resident, I grew up in West Boylston in the '50's and '60's, still own property there, and my mother and sister continue to live in town. I was lucky enough to participate in several of WB's athletic programs in the '60's and early '70's, focusing mainly on basketball during my high school years ('68-'71), when we won two consecutive Clark Tournaments and qualified for the District III Massachusetts state tournament. I went on to play Division I basketball at Dartmouth College (class of '75) and have had a successful business career since, none of which would have happened without the groundwork laid at West Boylston HS.

Jake O'Connor was the assistant principal and athletic director during my junior high and high school years and, without doubt, he has done more to advance both boys and girls athletics in West Boylston than anyone else. His disciplined, no-nonsense supervision brought needed structure and was a major contribution to the success of *all* the town's sports teams. He was unfailingly supportive to players, coaches, officials, students and parents alike. While others have come and gone, many having incidental impact on a single team or program, Jake's commitment encompassed all of West Boylston athletics and spanned four decades!

I'm sure the other names being considered by your committee are worthy (in fact I played Pop Warner football for Bernie McKernan in the mid-'60's), but would hope that you ultimately decide to bestow this well-deserved honour on Mr O'Connor.

Yours sincerely,



Ken Bohlin
President & Chief Executive Officer

KBB/





MASSACHUSETTS INTERSCHOLASTIC ATHLETIC ASSOCIATION, INC.

33 FORGE PARKWAY • FRANKLIN, MASSACHUSETTS 02038 • TEL: (508) 541-7997
FAX: (508) 541-9888 • E-MAIL: miaa@miaa.net • http://www.miaa.net

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Ms. Donna Brickley

Athletic Director

Notre Dame Academy (Hingham)

Mr. Alex Campea

Athletic Director

Catholic Memorial School (W. Roxbury)

Ms. Roberta Doering

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Agawam

Mr. Sean Gilreia

Superintendent

Dudley-Charlton Reg. School District

Mr. Barry Haley

Athletic Director

Concord-Carlisle High School

Mr. Roland Joyal

Principal

Chicopee High School

Mr. David Kling

Athletic Director

Athol High School

Mr. Karl Lord

School Committee

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Mr. Charles Lyons

Superintendent-Director

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Mr. Kevin Maines

Principal

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Mr. Wesley Paul

Principal

Oliver Ames High School (North Easton)

Mr. Michael Rubin

Principal

East Boston High School

Ms. Marilyn Slattery

Assistant Principal

Malden High School

Mr. Francis Whitton

Athletic Director

Algonquin Reg. HS (Northborough)

Ms. Marianne Young

Principal

Monument Mtn. RHS (Great Barrington)

August 9, 2013

Mr. Robert O'Connell

Chairman

Town of West Boylston

127 Hartwell Street, Suite 100

West Boylston, MA 01583

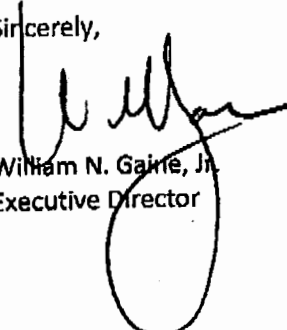
Dear Mr. Chairman,

It is with pleasure and enthusiasm that I forward an endorsement to name the West Boylston High School football field after Carlton "Jake" O'Connor.

Jake O'Connor's legacy at West Boylston High School is well documented and his contributions to interscholastic athletics statewide have been magnanimous.

I submit the town of West Boylston would be forever proud to promote his outstanding legacy with this naming.

Sincerely,


William N. Gagne, Jr.
Executive Director



WEALTH ADVISORY SERVICES, LLC

201 PARK AVENUE

WORCESTER, MA 01609

508.756.6100 1.877.WEALTH.8

Fax 508.756.6110

Fax

To: Bob OConnell

From: Ed Connor

Fax: 508-835-4602

Pages: 2

Date: 10-30-13

cc:

Re: Naming Rights for Multi Purpose Field

Hi Bob,
attached is my letter
of recommendation for Jake
Connor. Please respond
that you received this
letter. I have you
Ed Connor

Call 774-364-3189, Ed at WAS LLC, Net

The information contained in this message is privileged and confidential, and is intended only for the use of the addressee. If you are not the intended recipient, you are hereby notified that any disclosure, reproduction, distribution, or other use of this communication is strictly prohibited. If you have received this communication in error, or if any problems occur with this transmission, please notify us by telephone at 508.756.6100 and be so kind as to return the original to us by mail.

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Mr. Robert O'Connell, Chairman

Naming Committee for Multipurpose Field

127 Hartwell Street

West Boylston, Ma. 01583

Recommendation: Carlton "Jake" O'Connor

Dear Committee Members,

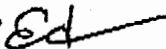
I wish to express my personal recommendation for Carlton "Jake" O'Connor as the person for which the Multipurpose Field Complex should be named after. Jake has served our Sports Community personally and as Principle of our school system for over 35 years. He has acknowledged all sports for men and women on a fair and reasonable basis. Jake has always supported all sports for all ages in our community.

Jake's very humble and soft demeanor has always been at work behind the scenes over all these many years, for the benefit of all our all children and students athletic needs.

No one deserves the naming rights of a Multipurpose Field more than Carlton J. O'Connor. I hope you will accept my recommendation for this most worthy person. It would be a truly great honor for all that this individual has done for our community and schools.

Thank you.

Sincerely,



Edward J. Connor, Jr.

Leon Gaumond

From: CalendarWiz Support [support@calendarwiz.com]
Sent: Sunday, October 27, 2013 9:17 PM
To: Leon Gaumond
Subject: Naming Committee: Carlton (Jake) O'Connor

Hello Leon,

Please forward this to the Naming Committee and Board of Selectmen for their consideration.

Thank you.

Dennis and Theresa Mulryan

To: West Boylston Naming Committee
Subject: Carlton (Jake) O'Connor
Date: October 27, 2013

It is our pleasure to write your Committee in support of naming one of the Town's Athletic Fields after Jake O'Connor. Jake has been a tireless contributor to the development of our Town's youth through his work in athletics – developing fields, coaching, administration, and officiating.

As graduates of West Boylston Schools and sports participants, we were lucky to have someone like Jake helping make it all possible. As parents of three children, also student athletes in West Boylston, we were fortunate to have Jake as a role model to help us when given the opportunity to serve.

Thank you for your consideration. Your effort is appreciated.

Sincerely,

Dennis and Theresa Mulryan

To Robert O'Connell- chairman

Morning- my husband and I would like to recommended Jake
O'Connor for the name of the athletic field- What a honor for this
man- who worked so hard for West Boylston schools and athletics -
We can not think of more deserving person-

Yours Mary and Bob Ambrose- 3 Lincoln Ave- WB-
508 852-8677

To: Robert O'Connell, Naming Committee
Re: Naming of Athletic Fields
Date: 9/29/30

We are writing in support of naming the athletic fields after Jake O'Connor. He has been a strong supporter of West Boylston athletics beginning when he was a teacher and Principal of the High School. We feel that he should be honored for his service by naming the fields after him.

Dennis and Carol Parker

Carol Parker
Dennis Parker

Robert O'Connell, Chmn.
Naming Committee

9-27-2013

I would like to submit my support for the
naming of the "Carlton J. O'Connor" fields

"Jake" was not only a very proficient school
administrator but was very respected by all
who came in contact with him. His leadership
and common sense approach to situations
was second to none

"Jake" is very deserving of this recognition.

Robert J. Halloran

Mr. Robert J. Halloran
150 Prescott St.
West Boylston, MA 01583

508 835-3107

Sept 27, 2013

This note is written in
support of Carlton J. O'Connor
to highly recommend the
naming of the West Baylston
athletic field in his name.

I have known Jake for over 50 years
as a student, teacher and coach for
the West Baylston schools. He has devoted
his life to the school and
its athletic programs. He is a
real gentleman and certainly in my
estimation most deserving of this
honor.

Sincerely,
Bonnie J. Goodale

178 Worcester St., #7
West Boylston, MA 01583
Sept. 26, 2013

Town of West Boylston
Robert O'Connell, Naming Committee
127 Hartwell Street
West Boylston, MA 01583

Dear Mr. O'Connell,

I wish to suggest that the honor of being named for the new athletic field be given to a man who has been directly a part of our town athletics, Carlson "Jake" O'Connor, for many years.

His wholesome purpose in promoting all athletic programs within our schools has always been fully recognized and appreciated.

Thank you for your consideration of "Jake" for this well deserved honor. Even now, at 88 years of age, he still gives active support and attention to sporting events in our town.

yours very truly
Evelyn R. Bohlen

To: Mr. Robert O'Connell

NOTICE OF PUBLIC HEARING Naming Committee

Public notice is hereby given, that the Naming Committee for the Town of West Boylston will hold a public hearing on Tuesday, August 6, 2013 at 7:00 p.m. in meeting room #2 of the town offices, 127 Hartwell Street, West Boylston, to review a proposal from the O'Connor children requesting consideration to name the West Boylston football field after their father, Carlton (Jake) O'Connor.

All interested persons, groups, and agencies are invited to attend to offer input on Mr. O'Connor's credentials of having something of Town property named in recognition of him. In addition, the Committee will also accept any input as it specifically pertains to the naming of the football field, so they can then forward the input to the Board of Selectmen.

Robert O'Connell, Chairman - 508 835 6240 / Fax 508 835 4102
Town of West Boylston

**127 Hartwell St, Suite 100
West Boylston, MA 01583**

I received the previous email with a long list of others attached as it has been forwarded many, many times! Not knowing how many responded, I wanted to speak for myself and others in the Class of 1976 who graduated with Ann, his youngest daughter. We would love to see the football field named in his honor! I received the T&G Student Award, and also the Athletic Award from the newspaper that year. Mr. O'Connor's enthusiasm towards sports and also as a Dad, kept me involved in everything and made it all fun. I attended all athletics events thanks to Mr. O'Connor's desire to bring his children and their friends along. He is dear to all our hearts and added so much enthusiasm to everything we did in school and on the field.

Please consider him as a candidate for having the field named after him!

Most Sincerely,

Lynne McHugh

**Lynne McHugh
13 Elliott St.
Westminster, MA 01473**

August 20, 2013

Town of West Boylston
Attn: Robert O'Connell
127 Hartwell Street, Suite 100
West Boylston, MA 01583
Fax: 508-835-4102

RE: Mr. Carlton "Jake" O'Connor
West Boylston Football Field

As residents of West Boylston for most of our lives, we not only had the opportunity to know Mr. O'Connor in his capacity of Principal of the High School but also have been there when he has lent his support to the students in various sporting events and local activities.

Being members of the Bruhn and Genelli households, sports truly played a very big part in our lives and we have continued on in this tradition through our nieces and nephews (Ambrose and Baldi families)

Jake's care, support and enthusiasm continued long after retiring from WBHS.
We would ask that you consider recognizing Mr. O'Connor in this most deserved honor.
He truly continues to support the Town of West Boylston and does it proudly.

We have also been very fortunate to have known Jake on an even more personal level. Ann O'Connor is married to my brother, Carl Bruhn.

You often don't get the opportunity to say thank you to a person of Mr. O'Connor's caliber, and I am proud to say a loud THANK YOU and hope that we can recognize Mr. O'Connor with naming the football in his honor.

Sincerely,
Paula Bruhn
John Genelli
127 Maple Street
West Boylston, MA 01583
Cell: 774-259-7882

To: Bob O'Connell

Chairman of the WB Naming Committee

127 Hartwell St. Suite 100

West Boylston, MA 01583

From: John Nichols

11567 Petenwell Rd

San Diego, CA 92131

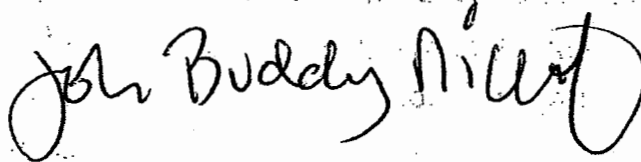
Dear Bob,

I am writing to express my full endorsement for naming the new all purpose fields in West Boylston after Carlton "Jake" O'Connor. Jake has dedicated his life to his family and youth, and in particular to the youth in West Boylston for decades. He exemplified the type of role model I want to see in my kid's educators today...and he had such a love for youth sports including years as a football referee. His tireless devotion as teacher, support administrator and friend will never be forgotten by me and many of my peers in West Boylston. Preserving the memory of the legacy of his contributions would be a fitting touch of gratitude expressed toward a very deserving man.

Best regards,

John "Buddy" Nichols

WBHS Class of 1975

A handwritten signature in black ink that reads "John 'Buddy' Nichols". The signature is written in a cursive, flowing style with a large loop at the end.

9-20-13 sent to

Bob O'Connell

Chairman –WB Naming Committee

127 Hartwell St – Suite 100

West Boylston, MA 01583

Dear Bob,

I am writing to you to endorse the naming of the West Boylston all purpose field after Carlton "Jake" O'Connor. Mr. O'Connor was a tireless supporter of all WB athletic teams and during his tenure Goodale Park was transformed from a place to hold the annual 4th of July Fireworks and Bonfire into a multi-purpose park with a football field, track, baseball and softball fields along with improved basketball and tennis courts.

As a WB high school graduate in 1975, I am envious of the current students who can attend a home football game, have home track meets, and play on fields that are level. As a centerfielder for my Little League team I still remember my strategy - position myself to the left of the ridge in centerfield for right-handed batters and to the right of it for left-handed batters.

Please give serious consideration to honoring Mr. O'Connor for his many years of service and dedication to the students, athletes and residents of West Boylston. "Jake's Field" has a nice ring to it! Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Michael McGrain".

Michael McGrain

102 George Court

Campbell, CA 95008

Sept 19 2013

Dear Bob O'Connell

I am writing this letter in support of naming the field at Woodale park in honor of Jake O'Conner. Jake as the former A.D. and principal at the high school worked at getting the fields completed for use by the school. Having coached more football games and track meets than anyone else on those fields, I feel Jake is the most deserving person for this honor. Without Jakes hard work on 1976 track and field committee there would be no fields.

Yours Truly
Dick Prentice

38 Bonnie View Drive
West Boylston, MA 01583
September, 25, 2013

Town of West Boylston
Attn: Robert O'Connell, Naming Committee
127 Hartwell St., Suite 100
West Boylston, MA 01583

To Whom It May Concern:

I am writing to ask you to please consider that the Athletic Fields in West Boylston be named *in honor of* Carlton "Jake" O'Connor. He was my Assistant Principal when I attended West Boylston High School. He promoted athletics immensely in our school system. He was an administrator that led with care, concern, integrity and firmness. He always looked after our interests and served us so well.

I have been continuously impressed with what I see in this man, as a person, even in his golden years. He is so supportive and genuinely interested in this town.

All in all, I feel that he has devoted years of service and dedication to both the Athletics... and the Schools in West Boylston for many decades!

It would mean so much – to so many – to honor this man with the naming of our town's Athletic Fields. Please consider Carlton "Jake" O'Connor when you are selecting whose name our fields should bear.

Thank you very much.

Sincerely Yours,

A handwritten signature in cursive script that reads "Nancy Jean Leroy". The signature is fluid and elegant, with a long, sweeping underline that extends to the right.

Nancy Jean Leroy
Formerly Nancy Jean Bohlin
"Class of 1973"



POLICY No.: L-13
DATE ADOPTED: 10-21-09

TOWN OF WEST BOYLSTON BOARD OF SELECTMEN POLICY

Policy On Naming Town Owned Property

The West Boylston Board of Selectmen shall be responsible for the naming of town owned properties when it is requested that the proposed property, for historical, cultural, geographical, memorialization or other such purpose, should be recognized with a formal name or title, except for school property, which, by law, is solely under the control of the School Committee. For purposes of this policy, property shall include land or structures acquired by the Town through purchase, gift or other such means.

Policy

1. The Board of Selectmen is responsible for the naming (or renaming) of any facilities located on parcels of land under the jurisdiction of the Board. A facility is defined as a building, portion of a building, driveway, intersection, walkway, or other parcel or portion of the parcel of land and places or natural features contained therein. Once a facility has been named, renaming will be approved only in extraordinary circumstances.
2. The Board of Selectmen is responsible for approval of the placement of memorial objects, artwork, signs or other fixtures on parcels of land under the jurisdiction of the Board. Examples include, but are not limited to, plaques, memorial or ornamental signs, sculptures, banner, benches, trees or other plantings, fountains, detached structures, and walls.
3. In the case of a written proposal by an applicant for co-memorization of a Veteran, the Committee shall forward a copy of the request to the Director of Veteran Services (hereinafter "Director") for consideration of memorializing a square in the name of the Veteran. The Applicant will provide all necessary documentation as requested by the Director. Within 60 days of receiving documentation that is satisfactory to the Director, he or she shall make a recommendation to the Naming Committee as to the naming of a Memorial Square in honor of the Veteran.

Criteria

The purpose of naming is to recognize, honor or memorialize. Facilities may be named after persons, organizations, historical Town sites, or given functional names related to the purpose of the place. If a facility is to be named after a person, that person must be of exemplary character, have lived in the Town of West Boylston at least 10 years, have made an outstanding contribution to education, humanity or the community, or have displayed outstanding leadership, or be a person of historical significance.

Naming Structures and Spaces

When a new structure or facility is built, or a name is proposed for an existing space, the Board of Selectmen shall request the Naming Committee to reconvene. The Naming Committee shall solicit input from the community and may also submit their own ideas. The Naming Committee shall implement and maintain a process for evaluating naming proposals. This evaluation process shall reflect the values of the community.

The Naming Committee shall provide a recommendation for the Board of Selectmen's consideration along with documentation supporting their criteria, i.e. the story behind the proposed name for inclusion on their agenda at a future selectboard's meeting. The Board of Selectmen shall vote on the nomination and present at Annual or Special Town Meeting in accordance with MA General Laws.

Specific Criteria

Before making a recommendation on a proposal for the naming or renaming of a public facility, the Committee will take into consideration the following naming criteria:

- A. A person/organization of excellent reputation and character who/which has set an example of outstanding citizenship and/or has made an exemplary contribution of time, service or resources to or on behalf of the community.
- B. A national noteworthy public figure or official.
- C. An event of historical or cultural significance.
- D. A significant donation or bequest, establishment of a trust or other similar action.

All proposals to name or rename a public facility shall be in writing and sent to or referred to the Naming Committee, in care of the Town Administrator with a copy to the Board of Selectmen.

Where appropriate, the cost of any signage or memorial shall be borne by the petitioner or some other entity named by the petitioner and the appearance of said signage or memorial shall be approved, in writing, in advance by the Board of Selectmen upon the advice of appropriate boards, committees or departments, where appropriate